

# 2010 NIEHS CENTER DIRECTORS MEETING

October 19-21, 2010

## CENTER ADMINISTRATOR'S AGENDA

Galt House Hotel (**GHH**) - 140 North 4th Street Louisville (502) 589-5200  
Muhammad Ali Center (**MAC**) - 144 North 6th Street Louisville (502) 992-5329  
Louisville Science Center (**LSC**) - 727 West Main Street Louisville (502) 561-6100  
The Nia Center (**NC**) - 2900 West Broadway, Louisville (502) 776-6000

### Tuesday, October 19, 2010

12:00 pm - 6:00 pm	Registration	GHH Suite Tower Lobby
5:00 pm - 6:00 pm	Bluegrass Reception	GHH Waterford Room – 25 <sup>th</sup> Floor
6:00 pm - 9:00 pm	COEC and Administrators Others Dinner	GHH Waterford Room – 25 <sup>th</sup> Floor

### Wednesday, October 20, 2010

7:00 am - 8:00 am	Complementary Breakfast	MAC View Pointe Hall – 6 <sup>th</sup> Floor
8:00 am - 8:15 am	Welcome	MAC Auditorium – 2 <sup>nd</sup> Floor
8:15 am – 8:45 am	Dr. Linda Birnbaum, Director of NIEHS	MAC Auditorium – 2 <sup>nd</sup> Floor
8:45 am – 9:15 am	Overview of the University of Louisville Center for Environmental Genomics and Integrative Biology (CEGIB)	MAC Auditorium – 2 <sup>nd</sup> Floor
9:15 am – 10:15 am	Working Session (1 hour) <ul style="list-style-type: none"><li>• Introductions</li><li>• Questions to Les and Dorothy</li><li>• Changes in NIEHS Center Program/Guidelines</li><li>• Competing Renewal (i.e., RFA release date, changes to RFA, etc.?)</li><li>• Opportunity for <i>new</i> Center Administrators to ask any questions</li></ul>	MAC Classroom 111 – 1 <sup>st</sup> Floor
10:15 am – 10:30 am	Break	
10:30 am - 11:45 am	Working Session (~1 hours) <ul style="list-style-type: none"><li>• NIEHS Update – Dorothy Duke, NIEHS</li><li>• Unfinished topics/discussion from previous working session</li></ul>	MAC Classroom 111 – 1 <sup>st</sup> Floor
11:45 am – 1:00 pm	Lunch and Poster Session	MAC View Pointe Hall – 6 <sup>th</sup> Floor
1:00 pm – 2:00 pm	Working Session (1 hour) <ul style="list-style-type: none"><li>• Round Table Discussion – Career Development and Director's Funds</li></ul>	MAC Classroom 111 – 1 <sup>st</sup> Floor
2:00 pm - 2:15 pm	Break	

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2:15 pm - 4:00 pm	Working Session (~2 hours)	MAC Classroom 111 – 1 <sup>st</sup> Floor
<ul style="list-style-type: none"><li>• Sharing of Challenges and Issues Administrators encounter<ul style="list-style-type: none"><li>○ Management of Facility Core billings (i.e., non-Center Members)<ul style="list-style-type: none"><li>▪ Does collection from non-Center members raise an issue of program income?</li></ul></li><li>○ Preparation of annual progress report/non-competing renewal</li></ul></li><li>• Elections of co-Chair (Pat Noonan will be Chair next year)<ul style="list-style-type: none"><li>○ Planning ahead: Topics you would like to discuss further in next year's meeting</li></ul></li></ul>		
4:30 pm - 6:30 pm	Community Forum with NIEHS Director, Dr. Linda Birnbaum	Nia Center
7:30 pm - 9:30 pm	Banquet	MAC View Point Hall – 6 <sup>th</sup> Floor

### **Thursday, October 21, 2010**

7:00 am - 8:15 am	Complementary Breakfast <i>CHECK OUT</i>	MAC View Pointe Hall – 6 <sup>th</sup> Floor
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#### **Some QUESTIONS to LES and DOROTHY:**

1. How can we update our Center's description on the NIEHS website?
  - a. Who should we send the updates to?
2. When will the tables A-E be offered in excel rather than pdf?
3. When will the NIEHS guidelines be updated (from last year's Director's meeting)
  - a. If not, will the current guidelines be put back on the NIEHS website?
4. Regarding the 2590 All Personnel Report, are we required to list Pilot Project Personnel as well (from last year's Director's meeting)?
5. Would it be possible to provide a template and checklist for components needed for the annual progress report/non-competing applications?
6. Changes in the Director's Discretionary Funds?
  - a. What is the process/requirement for prior approval?
  - b. To meet the current cut (5% to funded Centers), can we apply the 5% reduction to our director's fund (so other cores won't be affected by this cut) or do we have to apply the 5% cut across all the cores?
7. The Director's Funds require prior approval now, but does that include budgeted items as well?
8. Are Pilot Project Recipients required to dedicate effort (i.e., effort reporting)?